



## CATHOLIC DIOCESE OF KALAMAZOO

### Office of the Tribunal

215 N. Westnedge Street, Kalamazoo MI 49007-3760; 269-903-0215

## INTRODUCTION

### Statement of Mission

The Tribunal exists to administer justice, vindicate rights and assist in the pastoral care of the people of the Diocese of Kalamazoo. To better serve you, we have compiled the following directions for submitting marriage cases, incorporating procedures required by the Code of Canon Law. These include the processes in Book VII of the code, particularly canons 1671-1691 as established by the apostolic letter, *Mitis Iudex* in 2015, and its norms for proceeding; canons 1055-1165 which pertain to marriage; and the instruction *Dignitas Connubii* (2015).

### Personnel of the Tribunal

Rev Msgr. Thomas A. Martin, JCD	Judicial Vicar
Rev Kenneth W. Schmidt, JCD, MA, LPC, NCC	Assessor and Judge
Deacon Hallie Bohan, JCL	Judge
Msgr Michael Osborn, JCD	Promoter of Justice
Rev Michael Hack , JCD	Defender of the Bond
Ms Patricia Burnett, BAA	Instructor
Ms Patricia Burnett, BAA	Public and Ecclesiastical Notary
Mrs Carla Fallon, MA, LLP	Court Expert
Ms Phyllis Florian, Psy.D., LP	Court Expert
Mr Joseph Kuchenbuch, MA, LLP, CAAC, CCS-M	Court Expert

### Information for all Correspondence and Communication

Address:	Diocese of Kalamazoo Tribunal 315 N Westnedge Avenue Kalamazoo MI 49007-3760
Telephone:	269.903.0215
FAX	269.349.6440
Email:	tribunal@diokzoo.org

The office hours are 8:00 a.m. - 4:00 p.m. on Monday through Friday. The office is closed the week between Christmas and New Year's Day; on Holy Thursday, Good Friday and Easter Monday; and on certain civic holidays.

Location of Office: The office is in downtown Kalamazoo at 215 North Westnedge, behind St Augustine Cathedral.

## **Fees**

The ministry of the Tribunal is free to those who seek it. Funding for nullity cases heard in this tribunal is normally covered by the Bishop's Annual Appeal (BAA). We thank the people of the Diocese of Kalamazoo for your generous support of the BAA.

The actual cost of a case in the Formal Process may exceed \$2000. Donations to offset expenses are always gratefully accepted. Any checks should be made out to the Diocese of Kalamazoo Tribunal.

## **Obtaining Case Forms**

Forms are available electronically at the diocesan website. To request printed copies or have forms emailed to you contact the tribunal at 269.903.0215.

## **Obtaining Catholic Church Records**

*The Official Catholic Directory*, published annually by P.J. Kenedy & Sons, kept in rectories and diocesan archives, provides addresses of parishes in this country.

## **Abbreviations Used in Tribunal Guide**

CIC	Code of Canon Law of the Latin Church (1983)
CCEO	Code of Canons of the Eastern Churches (1990)
CIC17	Code of Canon Law (1917)
DC	<i>Dignitas Connubii</i> : Instruction to be observed by diocesan and interdiocesan tribunals in handling causes of the nullity of marriage (Pontifical Council for the Interpretation of Legislative Texts, 2005)
MI	<i>Mitis Iudex Dominus Iesus</i> , apostolic letter, m.p. (2015)
c.; cc.	canon; canons

Note: *Mitis Iudex* replaced canons 1671-1691 of the 1983 code. Consequently, a text of *Mitis* should be used when referencing these canons in this guide.